



हिन्दुस्तान पेट्रोलियम कॉर्पोरेशन लिमिटेड

(भारत सरकार उपक्रम) पंजीकृत कार्यालय : 17, जमशेदजी टाटा रोड, मुंबई - 400 020.

HINDUSTAN PETROLEUM CORPORATION LIMITED

(A GOVERNMENT OF INDIA ENTERPRISE) REGISTERED OFFICE : 17, JAMSHEDJI TATA ROAD, MUMBAI - 400 020.

मुंबई रिफाइनरी, पो. ऑ. बॉक्स नं. 18820, बी. डी. पाटील मार्ग, माहुल, मुंबई - 400 074.

MUMBAI REFINERY, P. O. BOX NO. 18820, B. D. PATIL MARG, MAHUL, MUMBAI - 400 074.

टेलीफोन : TELEPHONE : 2507 6000, फॅक्स : FAX : 2554 2008, तार - हिनरिफ, TELEGRAM - HINREF

CIN - L23201MH1952GO1008858

Ref. : MR/VMC/EJ.

November 06, 2014.

To
M/s. Kaustubha Udyog.,
7, Parchaya Society 1000/6D,
Navi Peth, Pune : 411 030.

Subject : Your Online Registration Application No. : **HP00015773**

: HPCL Registration No. (ERP) : **20012860**

Dear Sir / Madam,

This has reference to your application for registration as a vendor for supply of material and / or services to HPCL, Mumbai Refinery. The application form and the accompanying documents, along with clarifications and testimonials received, have been reviewed.

Consequently, we are pleased to empanel you on our vendor list for the following :-

| Sl. No. | Item Code | Description | Max. Financial Limit |
|---------|-----------|-------------------|--|
| 1 | 3510 | Pressure Switches | Rs.75.0 lakhs (Rupees Seventy Five lakhs Only) |

We regret our inability to empanel you on our vendor list for the balance items if any, you have applied for.

Please appreciate that as we have several vendors registered with us for each item code, we cannot request you for an offer for every contract, you have to wait your turn.

Please note that your Registration No. (ERP) must be referred to in all future correspondence. Further, it may be noted that :

Any change in your product range, location of works / Sales Office / Management / Organization structure, e-mail ID for e-procurement, Contact Telephone/ Cell No., information of acknowledgement of company as Micro, Small Enterprises (MSE) by the Government departments etc., should be intimated to us immediately along with the supporting documents quoting the above mentioned ERP No. for necessary updation in our system.

Also, please note that HPCL – MR has initiated procurement through E-Tendering and the tenders shall be floated through E-Tender also. Hence, you are requested to enroll at HPCL E-procurement site (<https://etender.hpcl.co.in>) to enable you to participate in E-tendering [i.e. through online bidding]. Help Desk No. 022-4210 0111 (10.00 hrs. to 18.00 hrs.).

This enlistment is subject to satisfactory execution of orders with respect to quality, delivery of the job and other terms & conditions.

Kindly send a regret letter if you do not wish to quote for a Tender Enquiry. In case, you do not respond to our “Tender Enquiries” for three consecutive times, your registration is liable for cancellation.

Please acknowledge and return the duplicate copy of this letter by your authorized signatory as your acceptance for our record.

We thank you once again for expressing interest in serving HPCL and look forward to a mutually beneficial relationship in future.

Thanking you.

Yours Truly,


C. Hembram.
Sr. Manager – Materials.
(Vendor Development)